

	Lower Providence Emergency Medical Service Standard Operating Guidelines	
	Subject: <i>Member Guidelines- Station Visitors</i>	SOG #101-032
	Approved: Chief Christopher J. Reynolds	Initiated: September 2023 Revised: N/A

Description: This SOG establishes guidelines for visitors and members to adhere to while visiting any LPEMS station.

Purpose: To ensure that station visitors and members have a clear understanding of rules and regulations regarding visitation to an LPEMS Station.

Procedure:

1. All Station visits shall be limited to periods that do not interfere with scheduled meetings, presentations, or training sessions.
2. All visitors shall be greeted, their presence acknowledged, and treated with courtesy and respect.
3. Visitors may not be left in a station unattended.
4. Visitors are not permitted in any LPEMS bunk room or to lay in any LPEMS Bed.
5. No Visitor are permitted in any station between the hours of 23:30 and 07:00.
6. When a citizen enters the station, crew members shall greet the citizen, and treat them with courtesy and respect.
 - a. Any request for aid, information, or assistance shall be rendered if it is practical to provide such request.
7. The LPEMS OIC shall terminate any visit that is deemed detrimental to the morale of the members on duty or is causing disruption to the function of the station.