

	Lower Providence Emergency Medical Service Standard Operating Guidelines	
	Subject: <i>Member Guidelines- Minimum Staffing</i>	SOG #101-011
		Initiated: May 2023
Approved: Chief Christopher J. Reynolds	Revised: N/A	

Description: It is the responsibility of the Chief of Operations to ensure that minimum staffing levels are maintained daily with the appropriate level of certified personnel and accurately accounted for on the duty schedule. With the organizational structure of both Career and Volunteer membership a Maximum staffing level per unit must also be established to ensure the safety of provider, patients, and individuals that may need to board an LPEMS unit.

Purpose: To establish standards for the minimum and Maximum staffing of EMS personnel on LPEMS units.

Procedure: The following stations shall be adequately staffed as indicated with the appropriate level of personnel.

Minimum Staffing

Maximum Staffing

Station 322 – 1 Unit (24 Hours)

- 1- EMT or AEMT
- 1- Paramedic or HP

Station 322 – 1 Unit (24 Hours)

- 1- EMT or AEMT
- 1- Paramedic or HP
- 1- Student/Volunteer/Observer

Station 322A – 1 Unit (18 Hours)

- 1- EMT or AEMT
- 1- Paramedic or HP

Station 322A – 1 Unit (18 Hours)

- 1- EMT or AEMT
- 1- Paramedic or HP
- 1- Student/Volunteer/Observer

1. A BLS Provider may be substituted for an ALS provider to achieve staffed unit.
2. Additional staffing may be called when operationally necessary to complete a function.
 - a. Stand-by events
 - b. Major weather events
 - c. Major community events
 - d. Out of area coverage.
3. OT and Full-Time member mandating may be considered to meet minimum staff guideline.
4. At no time should more than one student/volunteer/observer ride on an LPEMS unit at a time.